

**ACADEMIC AND PERSONNEL COMMITTEE OF THE BOARD OF GOVERNORS  
OF THE CITY OF LONDON FREEMEN'S SCHOOL  
Wednesday, 12 May 2021**

Minutes of the meeting of the Academic and Personnel Committee of the Board of  
Governors of the City of London Freemen's School held at Virtual Meeting on  
Wednesday, 12 May 2021 at 10.00 am

**Present**

**Members:**

Andrew McMillan (Chairman)  
Deputy Philip Woodhouse (Deputy Chairman)  
Deputy Roger Chadwick  
Nicholas Goddard  
Tracey Graham  
Michael Hudson  
Councillor Chris Townsend  
Lady Gillian Yarrow

**Officers:**

Roland Martin - Headmaster of the City of London Freemen's School  
Stuart Bachelor - Deputy Head, City of London Freemen's School  
Paul Bridges - City of London Freemen's School  
Polly Dunn - Town Clerk's Department  
Sarah Phillips - Town Clerk's Department

**1. APOLOGIES**

There were no apologies.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN  
RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. MINUTES**

**RESOLVED**, that the public minutes and non-public summary of the meeting held on 21 January 2021, be approved as an accurate record.

**4. DEPUTY HEAD'S REPORT ON POLICIES**

Members considered a report of the Headmaster regarding policies.

An apostrophe would be added to correct the "Teachers", rather than "Teachers", Professional Development Policy.

The School encouraged Governors to volunteer to review the SCR and offered to provide training, so Governors knew what they were looking for when undertaking the check. There were no Covid-19 restrictions presently in place

that prevented Governors (in limited numbers) from visiting the School for this purpose.

The Equality, Diversity & Inclusion Policy had been reviewed in light of good work of an internal Diversity & Inclusion Committee. The Policy would be published on the website to ensure there was transparency around this subject.

**RESOLVED**, that Governors approve the Teachers' Professional Development Policy, Single Central Register Policy; and Equality, Diversity and Inclusion Policy.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**

**RESOLVED**, That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

8. **NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 21 January 2021, be approved as an accurate record.

9. **OUTSTANDING ACTIONS**

Governors received a report of the Town Clerk regarding the Committee's outstanding actions.

10. **REPORT FROM HEADMASTER**

Governors received a report of the Headmaster regarding various School matters.

11. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting ended at 11.08 am**

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Chairman

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